

## Farm School Registration 2022-2023

2709 West Ox Road  
Herndon, VA 20171

(703) 689-3104   [Info@katydidkids.com](mailto:Info@katydidkids.com)   [www.katydidkids.com](http://www.katydidkids.com)

**Today's Date:** \_\_\_\_\_ **Check one:** \_\_\_ Current Student \_\_\_ Sibling/Alumni \_\_\_ Tiny Tot \_\_\_ New

How did you hear about us? \_\_\_ Facebook/Internet \_\_\_ A Friend \_\_\_ Park \_\_\_ Other

**Please indicate your class preference (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> choice) on lines below:**

**Three-year-old Classes: Birth date falls between 10/1/2018 & 10/31/2019:**

\_\_\_\_\_ Mon/Wed AM                      \_\_\_\_\_ Tue/Thu AM                      \_\_\_\_\_ Tue/Wed/Thu PM

**Four-year-old Classes (Birth date falls between 10/1/2017 & 10/31/2018):**

\_\_\_\_\_ T/Th/F AM                       M/T/Th/F AM\*                      \_\_\_\_\_ T/Th/F PM

**Pre-Kindergarten Classes (Birth date prior to 4/1/2018):**

\_\_\_\_\_ M/T/W/F AM                       M/W/F AM\*                      \_\_\_\_\_ T/W/T/F PM

\*These class options will NOT be offered while COVID restrictions continue. If restrictions are lifted and there is enough interest, these options may be available.

**Please Note: The Preschool Director makes the final placement decisions.**

**Child's Name:** \_\_\_\_\_

Last

First

Name to be used in class

**Birth Date:** \_\_\_\_\_

**Sex:** \_\_\_\_\_

Male

Female

**Parent/Guardian Information:**

Parent 1

Parent 2 (check box if same as Parent 1)

**Name:**

**Address:**

**City, State, Zip:**

**Home Phone:**

**Cell/Work #:**

**Email:**

**Please list other preschools your child has attended:**

**Initial here: \_\_\_\_\_ I have read & signed the Parent Contract on the back of this form along with the registration, licensing & ADA policies in the online preschool handbook ([www.katydidkids.com/preschool/handbook](http://www.katydidkids.com/preschool/handbook)) and have read the summarized versions included with this form.**

**Initial here: \_\_\_\_\_ (if applicable) I have turned in a copy of any existing Individualized Education Program (IEP)**

**Initial here: \_\_\_\_\_ To give Katydid, Inc. and Frying Pan Friends Group permission to contact you by email with program updates, animal births, other opportunities and activities for children and adults.**

**For Staff Use Only**

**Registration Fee:** \_\_\_ \$125 \_\_\_ \$50 (Child 2) \_\_\_ \$50 (Child 3) Rcd by: \_\_\_\_\_ Date: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount: \_\_\_\_\_

**First Payment Details:** Check #: \_\_\_\_\_ Start Date: \_\_\_\_\_

**Notes:** Parent Contract Rcd? \_\_\_ yes \_\_\_ no

Reg fee: \_\_\_\_\_ Notes: \_\_\_\_\_

Act fee: \_\_\_\_\_

May: \_\_\_\_\_

1<sup>st</sup> Month: \_\_\_\_\_

Total Paid: \_\_\_\_\_

**WD:** \_\_\_\_\_

Preschool classes administered by Katydid, Inc. P.O. Box 710516, Oak Hill, VA 20171  
(703) 689-3104; Checks payable to Katydid, Inc.

1/9/2022

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### PARENT CONTRACT

**Instructions:** Parents/Guardians - Please read and initial by each policy below. Then sign the Parent Certification statement at the bottom of this form and return with your registration.

#### **Withdrawal/Refund Policy:**

\_\_\_\_\_ Prior to the start of the school year, the May 2023 tuition is refundable with **written notice received and acknowledged** by Katydid by August 1<sup>st</sup>, 2022. To restate: **written notice must be received and acknowledged by Katydid by August 1, 2022, or the entire May Tuition payment is forfeited. After the school year begins, through December 31**, withdrawal for any reason, requires a **30 day written notice** or your May tuition is forfeited. For withdrawal notice provided **after December 31, 2022**, NO refund of the May 2023 tuition will be issued for any reason. In all cases, you owe tuition through your child's last day of attendance.

#### **Tuition/Late Fee Policy:**

\_\_\_\_\_ Preschool tuition is due on the 1<sup>st</sup> of every month. Tuition is considered late if not **received** by the 10<sup>th</sup> of the month. A late fee of \$20 is automatically applied to accounts for each late payment.

#### **Tuition Credits/Makeup Days:**

\_\_\_\_\_ Tuition is required to be paid monthly with no exceptions. NO tuition credits or refunds will be issued for missed days due to illness, vacations, extended vacations, weather cancelations or any other reason. NO makeup days will be held for weather cancelations or any other reason.

#### **Late Pickup Policy:**

\_\_\_\_\_ If a parent/authorized person is late picking up the child, a late fee of \$20 for every 15 minutes will automatically be applied. If a child is consistently picked up late, the school will take further action such as raising the fee or other measures.

#### **Nut-Free Policy:**

\_\_\_\_\_ All food brought into the preschool must be nut-free.

#### **Potty Training:**

\_\_\_\_\_ Children must be fully potty trained and self-sufficient in the bathroom.

#### **Communicable Diseases:**

\_\_\_\_\_ Parents must notify the school of any communicable diseases your child is diagnosed with.

#### **Sick Children:**

\_\_\_\_\_ Children must be fever-free, vomit-free, and/or diarrhea-free for 24 hours without medication before they can return to school. When beginning a medication, children should remain home for 24 hours prior to returning to school. While COVID restrictions are in effect, additional guidelines will be outlined in the COVID Contract.

#### **COVID Acknowledgement:**

\_\_\_\_\_ The COVID situation may require changes to class schedule, activities and operating status. If current COVID regulations/guidelines stay in place, we will continue to operate with staggered schedules and other restrictions such as face masks and student wellness screening. We follow CDC, VA Dept. of Education, FCPA and Fairfax County Dept. of Health guidance. A separate COVID Contract will be required prior to the start of preschool.

**Parent Certification:** I have read the above policies and will read the Preschool handbook – link available online at [www.katydidkids.com/preschool](http://www.katydidkids.com/preschool). I agree to abide by these School Policies along with the standards from the Preschool Handbook. I will also share these policies with any other adults and caregivers responsible for my child.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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# Farm School Information Sheet



Come meet the farm animals, take nature walks, make crafts, sing songs and play games. Being on a working farm in Fairfax County gives us the opportunity to offer your children a field trip every day. Our Farm Preschool is located in the Old Floris Schoolhouse at Frying Pan Farm Park, 2709 West Ox Rd, Oak Hill, Virginia. Katydid, Inc. has operated this program in partnership with the Fairfax County Park Authority (FCPA) since 1991.

Our philosophy is learning through interactive play. We believe that play is an effective method of learning and develops self-confidence. Our preschool program is designed for 3, 4 and 5 year olds and provides a safe and nurturing environment where children grow emotionally, socially and intellectually through developmentally appropriate experiences. *In addition*, children will have the chance to enjoy the sights and sounds of a working farm in a safe, enjoyable atmosphere. You may view more about our program and read our handbook online at [www.katydidkids.com](http://www.katydidkids.com).

Kate Plummer, is the owner and Executive Director of Katydid, Inc. Judi Edmondson is the Preschool Director. We work with local preschools to stay current with preschool initiatives and kindergarten readiness. Our other organizational affiliations are Family Compass, Child Find, VAECE (Virginia Association for Early Childhood Education) and NAEYC (National Association for the Education of Young Children).

### **Licensing:**

The school is licensed by the Virginia Department of Social Services (VDSS).

Students are required to have the following paperwork on file before starting the program:

1. Pickup Authorization form
2. Emergency Medical Release form
3. Physical and immunization record which is a record from a visit in the past 12 months
4. Medication/epipen forms where applicable to allergies or other listed on emergency form
5. Medication/epipens in original prescription container as it applies to same
6. Original birth certificate or passport presented and verified as seen by preschool staff

**Children who attend are also required to be potty trained.** The child must be self-sufficient in the bathroom and be able to perform/maintain personal care without support of Fairfax County Park Authority (FCPA)/Katydid staff. Farm School is not licensed to care for children who are in diapers.

### **ADA Statement:**

Any child needing accommodations under the Americans with Disabilities Act (ADA) or IDEA, requires submission of the child's Individualized Education Program (IEP) or a Child Find evaluation prior to the child's start date. At least 10 working days notice is required for accommodations after receipt of IEP or evaluation.

A copy of any existing IEP should be given to the Preschool Director prior to start date. All children must be able to meet the FCPA/Katydid, Inc. Rules of Conduct as listed in the Katydid Preschool Handbook. ADA support services are available through Fairfax County. Services can be requested for students by/for parents where applicable.

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### Schedule and Calendar:

We follow the Fairfax County Public Schools (FCPS) Calendar for holidays and teacher work days and use FCPS inclement weather decisions as a guide for our inclement weather policy. Preschool hours normally are 9:00 to 11:45 AM for morning classes and 12:30 to 3:15 PM for afternoon classes. If current COVID regulations/guidelines stay in place, we will continue to operate with staggered schedules and other restrictions.

### Registration:

To register for the preschool, parents submit a registration form along with the registration fee and the signed parent contract. Forms may be picked up at the Schoolhouse or can be downloaded from our website [www.katydidkids.com](http://www.katydidkids.com) – click on “Preschool” and then “Registration.”

The preschool registration fee is \$125 and is due with any application. If registering more than one child, the registration fee is \$50 for each additional child. ***The registration fee is non-refundable when you are assigned to a class.*** Your last month’s tuition (May 2023) is due a year in advance. For example, for the 2022-2023 school year, the May 2023 tuition is due May 1 of 2022.

### Class Choices and Tuition:

Depending on the child’s age, classes meet either 2, 3, or 4 days per week. Students may not be registered in more than one preschool class. Class choices for each age and tuition/fees are listed in the tables below.

#### Fall 2022 Class Choices

3-Year Olds	4- Year Olds	Pre-K
2 Days: Mon/Wed AM	3 Days: Tues/Thurs/Fri AM	4 Days: Mon/Tue/Wed/Fri AM
2 Days: Tues/Thurs AM	3 Days: Tues/Thurs/Fri PM	3 Days: Mon/Wed/Fri AM*
3 Days: Tues/Wed/Thurs PM	4 Days: Mon/Tues/Thurs/Fri AM*	4 Days: Tues/Wed/Thurs/Fri PM

\*These class options will not be offered while COVID restrictions continue. If restrictions are lifted and there is enough interest, these options may be available.

#### Fall 2022 Preschool Tuition

# Days Attending	Monthly Tuition	Annual Supply/ Activity Fee-Due Sept
Two day/week class	\$220	\$135
Three day/week class	\$300	\$185
Four day/week class	\$375	\$235

**We look forward to getting to know you and your child at Farm School!**