

## Farm School Registration 2023-2024

2709 West Ox Road  
Herndon, VA 20171

(703) 689-3104 [Info@katydidkids.com](mailto:Info@katydidkids.com) [www.katydidkids.com](http://www.katydidkids.com)

**Today's Date:** \_\_\_\_\_ **Check one:** \_\_\_ Current Student \_\_\_ Sibling/Alumni \_\_\_ Tiny Tot \_\_\_ New

How did you hear about us? \_\_\_ Facebook/Internet \_\_\_ A Friend \_\_\_ Park \_\_\_ Other

**Please indicate your class preference (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> choice) on lines below \*:**

**Three-year-old Classes: Birth date falls between 10/1/2019 & 10/31/2020:**

\_\_\_\_\_ Mon/Wed AM \_\_\_\_\_ Mon/Wed/Fri AM \_\_\_\_\_ Tue/Thu AM \_\_\_\_\_ Tue/Wed/Thu PM

**Kindergarten Readiness Four/Five-year-old Classes (Birth date prior to 10/1/2019):**

3 Day/week Choices: \_\_\_\_\_ T/Th/F AM \_\_\_\_\_ M/W/F AM \_\_\_\_\_ T/Th/F PM

**Pre-Kindergarten Classes (Birth date prior to 4/1/2019):**

4 Day/week Choices: \_\_\_\_\_ M/T/W/F AM \_\_\_\_\_ T/W/Th/F PM

\*We reserve the right to adjust class offerings based on enrollment.

**Please Note: The Preschool Director makes the final placement decisions.**

<b>Child's Name:</b> _____		
Last	First	Name to be used in class
Birth Date: _____ Sex: _____ Male _____ Female _____		
<b>Parent/Guardian Information:</b>		
Parent 1	Parent 2 (check box if same as Parent 1)	
Name:		
Address:	<input type="checkbox"/>	
City, State, Zip:	<input type="checkbox"/>	
Home Phone:	<input type="checkbox"/>	
Cell/Work #:		
Email:	<input type="checkbox"/>	
<b>Please list other preschools your child has attended:</b>		
Initial here: _____ I have read & signed the Parent Contract on the back of this form along with the registration, licensing & ADA policies in the online preschool handbook ( <a href="http://www.katydidkids.com/preschool/handbook">www.katydidkids.com/preschool/handbook</a> ) and have read the summarized versions included with this form.		
Initial here: _____ (if applicable) I have turned in a copy of any existing Individualized Education Program (IEP)		
Initial here: _____ To give Katydid, Inc. and Frying Pan Friends Group permission to contact you by email with program updates, animal births, other opportunities and activities for children and adults.		

<b>For Staff Use Only</b>			
<b>Registration Fee:</b> ___ \$125 ___ \$50 (Child 2) ___ \$50 (Child 3) Rcd by: _____ Date: _____ Check #: _____ Amount: _____			
<b>First Payment Details:</b> Check #: _____ Start Date: _____		<b>Notes:</b> Parent Contract Rcd? ___ yes ___ no	
Reg fee: _____	Notes: _____	<b>WD:</b>	
Act fee: _____			
May: _____			
1 <sup>st</sup> Month: _____			
Total Paid: _____			

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### PARENT CONTRACT

**Instructions:** Parents/Guardians - Please read and initial by each policy below. Then sign the Parent Certification statement at the bottom of this form and return with your registration.

#### Withdrawal/Refund Policy:

\_\_\_\_\_ Prior to the start of the school year, the May 2024 tuition is refundable with **written notice received and acknowledged** by Katydid by August 1<sup>st</sup>, 2023. To restate: **written notice must be received and acknowledged by Katydid by August 1, 2023, or the entire May Tuition payment is forfeited. After the school year begins, through December 31**, withdrawal for any reason, requires a **30-day written notice** or your May tuition is forfeited. For withdrawal notice provided **after December 31, 2023**, NO refund of the May 2024 tuition will be issued for any reason. In all cases, you owe tuition through your child's last month of attendance.

#### Tuition/Late Fee Policy:

\_\_\_\_\_ Preschool tuition is due on the 1<sup>st</sup> of every month. Tuition is considered late if not **received** by the 7<sup>th</sup> of the month. A late fee of \$20 is automatically applied to accounts for each late payment.

#### Tuition Credits/Makeup Days:

\_\_\_\_\_ Tuition is required to be paid monthly with no exceptions. NO tuition credits or refunds will be issued for missed days due to illness, vacations, extended vacations, weather cancelations or any other reason. NO makeup days will be held for weather cancelations or any other reason.

#### Late Pickup Policy:

\_\_\_\_\_ If a parent/authorized person is late picking up the child, a late fee of \$20 for every 15 minutes will automatically be applied. If a child is consistently picked up late, the school will take further action such as raising the fee or other measures.

#### Nut-Free Policy:

\_\_\_\_\_ All food brought into the preschool, including your child's snack, must be nut-free.

#### Potty Training:

\_\_\_\_\_ Children must be fully potty trained and self-sufficient in the bathroom.

#### Communicable Diseases:

\_\_\_\_\_ Parents must notify the school of any communicable diseases your child is diagnosed with including, but not limited to COVID, RSV, FLU, pink eye, norovirus and strep.

#### Sick Children:

\_\_\_\_\_ Children must be fever-free, vomit-free, and/or diarrhea-free for 24 hours without medication before they can return to school. When beginning a medication, children should remain home for 24 hours prior to returning to school.

**Parent Certification:** I have read the above policies and will read the Preschool handbook – link available online at [www.katydidkids.com/preschool](http://www.katydidkids.com/preschool). I agree to abide by these School Policies along with the standards from the Preschool Handbook. I will also share these policies with any other adults and caregivers responsible for my child.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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# Farm School Information Sheet

Come meet the farm animals, take nature walks, make crafts, sing songs and play games. Being on a working farm in Fairfax County gives us the opportunity to offer your children a field trip every day. Our Farm Preschool is located in the Old Floris Schoolhouse at Frying Pan Farm Park, 2709 West Ox Rd, Oak Hill, Virginia. Katydid, Inc. has operated this program in partnership with the Fairfax County Park Authority (FCPA) since 1991.

Our philosophy is learning through interactive play. We believe that play is an effective method of learning and develops self-confidence. Our preschool program is designed for 3, 4 and 5 year olds and provides a safe and nurturing environment where children grow emotionally, socially and intellectually through developmentally appropriate experiences. *In addition*, children will have the chance to enjoy the sights and sounds of a working farm in a safe, enjoyable atmosphere. You may view more about our program and read our handbook online at [www.katydidkids.com](http://www.katydidkids.com).

Kate Plummer, is the owner and Executive Director of Katydid, Inc. Judi Edmondson is the Preschool Director. We work with local preschools to stay current with preschool initiatives and kindergarten readiness. Other organizational affiliations include but are not limited to Family Compass, Child Find, and the Fairfax County Office for Children.

### **Licensing:**

The school is licensed by the Virginia Department of Education (VDOE).

Students are required to have the following paperwork on file before starting the program:

1. Pickup Authorization form
2. Emergency Medical Release form
3. Physical and immunization record which is a record from a visit in the past 12 months
4. Medication/epipen forms where applicable to allergies or other listed on emergency form
5. Medication/epipens in original prescription container as it applies to same
6. Allergy Action Plan and/or Food Allergy & Anaphylaxis Emergency Care Plan (if applicable)
7. Original birth certificate or passport presented and verified as seen by preschool staff

**Children who attend are also required to be potty trained.** The child must be self-sufficient in the bathroom and be able to perform/maintain personal care without support of Fairfax County Park Authority (FCPA)/Katydid staff. Farm School is not licensed to care for children who are in diapers.

### **ADA Statement:**

Any child needing accommodations under the Americans with Disabilities Act (ADA) or IDEA, requires submission of the child's Individualized Education Program (IEP) or a Child Find evaluation prior to the child's start date. At least 10 working days notice is required for accommodations after receipt of IEP or evaluation.

A copy of any existing IEP should be given to the Preschool Director prior to start date. All children must be able to meet the FCPA/Katydid, Inc. Rules of Conduct as listed in the Katydid Preschool Handbook. ADA support services are available through Fairfax County. Services can be requested for students by/for parents where applicable.

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### Schedule and Calendar:

We follow the Fairfax County Public Schools (FCPS) Calendar for holidays and teacher work days and use FCPS inclement weather decisions as a guide for our inclement weather policy. All classes will meet for 3 hours and 15 minutes. Preschool hours are listed in the table below.

### Registration:

To register for the preschool, parents submit a registration form along with the registration fee and the signed parent contract. Forms may be picked up at the Schoolhouse or can be downloaded from our website [www.katydidkids.com](http://www.katydidkids.com) – click on “Preschool” and then “Registration.”

The preschool registration fee is \$125 and is due with any application. If registering more than one child, the registration fee is \$50 for each additional child. ***The registration fee is non-refundable when you are assigned to a class.*** Your last month’s tuition (May 2024) is due a year in advance. For example, for the 2023-2024 school year, the May 2024 tuition is due May 1 of 2023.

### Class Choices, Hours and Tuition:

Depending on the child’s age, classes meet either 2, 3, or 4 days per week. Students may not be registered in more than one preschool class. Class choices for each age and tuition/fees, along with class hours, are listed in the tables below. **NOTE: All 4/5-year-old classes work on Kindergarten readiness.**

#### Fall 2023 Class Choices and Hours \*

3-Year Olds	4/5-Year Olds 3 Days	4/5-Year Olds 4 Days
<u><b>8:25 AM – 11:40 AM</b></u> 2 Days: Mon/Wed AM 2 Days: Tues/Thurs AM 3 Days: Mon/Wed/Fri AM	<u><b>8:45 AM – 12:00 PM</b></u> Tues/Thurs/Fri AM Mon/Wed/Fri AM	<u><b>8:35 AM – 11:50 AM</b></u> Mon/Tue/Wed/Fri AM
<u><b>12:10 PM – 3:25 PM</b></u> 3 Days: Tues/Wed/Thurs PM	<u><b>12:30 PM – 3:45 PM</b></u> Tues/Thurs/Fri PM	<u><b>12:30 PM- 3:45 PM</b></u> Tues/Wed/Thurs/Fri PM

\*We reserve the right to adjust class offerings based on enrollment.

#### Fall 2023 Preschool Tuition

# Days Attending	Monthly Tuition	Annual Supply/ Activity Fee-Due Sept
Two day/week class	\$265	\$135
Three day/week class	\$370	\$185
Four day/week class	\$465	\$235

**We look forward to getting to know you and your child at Farm School!**